



**AFC
WOMEN'S
ASIAN CUP
AUSTRALIA
2026™**

**LOC Media & Broadcast
Operations Coordinator,
Gold Coast**

Overview	
Title	LOC Media & Broadcast Operations Coordinator
Department	Broadcast & Media Operations
Location	Gold Coast
Reports To	Broadcast & Media Operations Manager
Work Type	Contractor
Hours/Days Per Week	Tournament time roster, average 10-hour days

Accountability	
Number of direct reports	0
Number of indirect reports	16-20 volunteers
Budget responsibility in \$	N/A

About Us
<p>The Asian Football Confederation (AFC) has awarded Football Australia hosting rights for the 2026 edition of the AFC Women's Asian Cup™. Having co-hosted the best-ever edition of the FIFA Women's World Cup™ in 2023, Australia will host the Continent's premier women's national teams for a second time in history having also staged the 2006 edition of the AFC Women's Asian Cup™.</p> <p>This prestigious event will bring together 12 nations in a tournament structured into three groups of four. Following the resounding success of last year's FIFA Women's World Cup™, Football Australia, its stakeholders and partners are eager to create another tournament that celebrates women's football, delivers legacy outcomes for football and Australian society more broadly.</p> <p>A Local Organising Committee (LOC) has been established for the sole purpose of delivering the 2026 edition of the AFC Women's Asian Cup™ in Australia.</p>
Our Culture & Values
<p>AFC Women's Asian Cup is built on a foundation of inclusivity, respect, and unity, with a rich representation of both First Nations people and the diverse multicultural football community we proudly serve.</p> <p>We are united in our mission to deliver exceptional experiences for players, fans, and all those who are part of our journey.</p> <p>As one team, our strength lies in the trust we place in one another and the broader football family. Excellence drives everything we do, as we strive to create lasting opportunities that contribute to our Legacy 26 and elevate the global game.</p> <p>We strive to achieve this by embodying our core company values, which include:</p> <ol style="list-style-type: none"> Inclusive United Trust Excellence

Background & Purpose of the Role

Under the guidance of the Broadcast and Media Operations Officer the LOC Media and Broadcast Operations Coordinator will provide operational support to both the wider media and broadcast operational departments at their respective venue at Tournament time to deliver services for the AFC Rights Holding Broadcasters (RTV's), accredited media including photographers and non-rights holders visiting Australia during the AFC Women's Asian Cup 2026.

This is a fixed term contract-based role.

Role Responsibilities

Based in the Stadium Media Centre (SMC), the LOC Media and Broadcast Operations Coordinator will support the LOC Broadcast and Media Operations Officer in the delivery of tournament time media and broadcast services in stadiums and at match day -1 training sites.

Work with the Media Operations venue team and Broadcast Operations venue teams from AFC and AFG to assist with the delivery of facilities and services in shared spaces as required.

Handle queries from RTVs, Media & NRHs including wayfinding and access at official venues, transport, general media enquiries, filming permits, frequency licensing, as well as local knowledge of the Host City.

- Support the LOC Broadcast & Media Operations Officer, AFC Media Officer, AFC Broadcast and Infotainment Manager and AFG Broadcast Manager in the implementation of the agreed plans and level of services in the Media and Broadcast areas of the stadium including Stadium Media Centre, Media Tribune & Commentary Positions, Press Conference Room, Mixed Zone, Pitch side positions, Presentation Platforms, Presentation Studios and Flash Interview areas, as required.
- Support Media, RTV and NRH operations in the Venue Specific Training Sites (VSTS) on Match Day-1.
- Support Media operations for the Team Welcome Ceremonies, if required.
- Other duties as required.

Role Outcomes/ Deliverables

- Contribution to full readiness and seamless execution of broadcast and media operations at venues.
- Contribution to the overall tournament reputation and legacy, especially regarding global broadcast and media coverage and stakeholder satisfaction.
- Assist the Broadcast and Media Operations Officer with implementation of AFC media and broadcast policies at the venue level, including access zones, media protocols, and signage requirements.
- Assist with timely and accurate matchday delivery of post-match press conferences and mixed zone media activities.
- Manage MD-1 media operations at training sites.

- Strong working relationship with AFC Broadcast & Infotainment Managers, AFC Media Officers, AFG Broadcast Manager, team media managers, and venue operations teams.
- Contribute to timely daily reporting, incident summaries, and a final post-tournament venue broadcast and media report as required.
- Volunteers and media operations staff trained and managed effectively, contributing to the overall success of the media operations program.
- Compliance with all health, safety, and security protocols.

Major Interactions

- WAC26 LOC Program Areas
- AFC & AFC Broadcast, Media & Infotainment staff
- Stadium & Training site venue managers

Knowledge, Skills, And Experience

Essential	<ul style="list-style-type: none"> • Media and/or Broadcast knowledge through a similar experience in the same field. • High level of flexibility to meet sometimes rapidly changing priorities and variable working duties. • Ability to sustain high level performance and problem solving with limited supervision. • Demonstrated ability to maintain discretion and confidentiality. • Analytical skills, ability to pay particular attention to detail and accuracy. • Comfort working with people from different nationalities, languages, and cultural backgrounds. • Ability to work under pressure, remain calm, and composed. • Knowledge of, and experience working with, Microsoft 365.
Desirable	<ul style="list-style-type: none"> • Previous combined role experience (Media + Broadcast) • Experience in football event delivery within the Asia-Pacific region
Qualifications	
Desirable	<ul style="list-style-type: none"> • Bachelor's degree in a relevant field (media/ communications, broadcast, business administration, event management, project management or marketing) • Postgraduate qualification in Media and Communications, Sports/ Event Management, or a related discipline

Unique Criteria

The following selected items identify the requirements of the role;

- ☒ Out of hours and weekend work
- ☐ Intra and/ or Interstate travel
- ☐ International Travel
- ☐ Significant periods of work away from home
- ☒ Significant Responsibilities – This does not contain a comprehensive listing of responsibilities, activities and duties that are required of the incumbent. These may change from time to time at the discretion and needs of the manager/organisation

Additional Requirements

To comply with our organisational policies and/ or national and state legislation, the following selected items are requirements of the role;

- ☒ National Police Check
- ☒ International Criminal History Record for each country (other than Australia) in which you have resided for 12 months or more in the last 10 years (if applicable)
- ☒ Full working rights in Australia
- ☒ Working with children check (paid/ employee) or state- based equivalent
- ☐ Working with children check (volunteer) or state- based equivalent (volunteer roles only)